



Elma Police Department Vacation Check

Case Number _____ Date _____

Name: _____ Phone: _____ Date of Birth: _____

Address: _____

Depart Date: _____ Return Date: _____

Keys Left with: _____ Phone: _____

Will anyone be attending to the residence? Name: _____ Phone: _____

If lights are on a timer, what are the hours?: _____

Vehicles left at the premises: _____

Animals left at premises: _____

In case of emergency, do you want to be contacted? No Yes

Misc. Notes:

Signature: (I agree to notify EPD upon my return)

Date	Time	Officer	Observations

I authorize EPD employees and their authorized representative(s) to enter upon our property to physically check the security of my residence listed above, and take the appropriate action necessary to safeguard my property. The vacation check program is a service of the EPD that is provided on a periodic basis, subject to manpower and demands of calls for service. I hold EPD and representatives harmless from any damages or loss of property that may occur while they are involved in their specific duties in order to protect my property while we are away.

Signature _____ Date _____