

City of Elma

Public Works/Community Development
P.O. Box 3005 – 202 W. Main Street
Elma, WA 98541-0487
(360) 482-4482 Fax (360) 482-4960
building@cityofelma.com jim@cityofelma.com
www.cityofelma.com

RE: **Small Works Roster**

The City of Elma utilizes a small works roster in calling for bids on certain projects with values of up to \$350,000.00. If you wish your firm to be included on the City's small works roster please enter the information below and return to my attention at the above address.

Should you have questions or wish to discuss this matter please contact me at (360)482-4482.

Sincerely,

Joe Chrystal
Dir. of Community Development/Building Official

Company Name Contact Person

Company Address

Phone Fax Email

Is company a Corporation Date of incorporation Partnership Sole Prop.

Cont. Reg. Number Expiration Date General Specialty

If specialty contractor which specialties

What types of projects is your company interested in bidding on

In attaching my signature hereto I certify that I understand that state law requires that my company must pay employees "prevailing" wages and benefits when they are working in pursuance of a contract with the City of Elma and that all contracts with the City are subject to retention and/or performance bonding requirements, as required by state law.

Signed _____ Company Position _____ Date _____

Printed Name _____