

# City of Elma

Building/Community Development  
P.O. Box 3005 - 202 W. Main Street  
Elma, Washington 98541  
(360) 482-4482, 482-2212 - Fax # (360) 482-4960  
building@cityofelma.com

## APPLICATION FOR DEMOLITION PERMIT

ADDRESS OF DEMOLITION PROJECT: \_\_\_\_\_

OWNER OF PROJECT: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

CONTRACTOR'S WASHINGTON STATE REGISTRATION #: \_\_\_\_\_

Please be advised that the Elma Building Dept will **NOT** issue a demolition permit until the Elma Public Works Dept has signed off below. They may be contacted at (360) 482-2212 or 202 W. Main St.

Materials from a demolition are not allowed to be burned, except under conditions set forth by ORCAA. All material must be disposed of at a certified waste site or landfill. An asbestos survey and a demolition permit may be required by the Olympic Region Clean Air Agency (ORCAA). Contact ORCAA at 1-800-422-5623 regarding their requirements. **PRIOR TO THE CITY OF ELMA ISSUING A DEMOLITION PERMIT, DOCUMENTATION OF COMPLIANCE WITH ORCAA REQUIREMENTS SHALL BE SUBMITTED.**

In addition, prior to starting demolition you are advised to contact the following companies to insure that all utilities have been disconnected. Please be aware you may be responsible for repair costs to damaged utility lines.

Grays Harbor Public Utility District #1  
2720 Sumner Ave  
Aberdeen, WA 98520

Century Link Communications  
2508 Sumner Ave  
Aberdeen, WA 98520

Comcast Cablevision  
600 W Wishkah  
Aberdeen, WA 98520

Cascade Natural Gas  
713 W Wishkah  
Aberdeen, WA 98520

\*\*\*\*\***DO NOT WRITE BELOW THIS LINE**\*\*\*\*\*

### TO BE COMPLETED BY CITY STAFF

WATER DEPT (WATER LINES DISCONNECTED): \_\_\_\_\_

WATER DEPT (UTILITY PAYMENTS MADE): \_\_\_\_\_

SEWER DEPARTMENT (SIDE SEWER CAPPED): \_\_\_\_\_

# City of Elma

Building/Community Development  
P.O. Box 3005 - 202 W. Main Street  
Elma, Washington 98541  
(360) 482-4482, 482-2212 - Fax # (360) 482-4960  
building@cityofelma.com

## PROCEDURES FOR DEMOLITION

- 1) A Certified Asbestos & Hazardous Emergency response Act (AHERA) inspector conducts a survey of the structure. The inspector determines if asbestos is present in the structure to be demolished.
  - a. The inspector takes samples of material suspected of containing asbestos for laboratory analysis. An analysis report will be generated detailing the results.
  - b. If asbestos is determined to be present in the material, complete and submit a Permit Application for an Asbestos Project to ORCAA. ORCAA will issue a permit to remove the asbestos.
  - c. If you live in a home containing asbestos to be removed, you may remove it yourself. If you do not live in a home containing asbestos, or you have a structure that is not a residence, you must employ a contractor licensed to remove and dispose of asbestos.
  - d. The asbestos contractor will provide a certificate of completion when the asbestos has been removed.
- 2) Complete & Submit a Notification of Demolition Permit to ORCAA. ORCAA will issue a permit to demolish the structure.
- 3) Apply for a demolition permit from the City of Elma Building Dept. (If the structure to demolished is a factory assembled structure, apply for a demolition permit from the Washington State Dept of Labor & Industries. A manufactured home is an example of a factory assembled structure.)
  - a. Provide a copy of the demolition permit from ORCAA.
  - b. A time specific demolition permit is issued.
- 4) Structure is demolished by a licensed demolition contractor or property owner.
  - a. Demolition debris is disposed of at a landfill site approved for building demolition material.
  - b. City inspects site for termination of water and sewer utilities.
  - c. Footprint of structure is filled with material acceptable to the City.