

City of Elma
Building/Community Development
P.O. Box 3005 - 202 W. Main Street
Elma, Washington 98541
(360) 482-4482, 482-2212 - Fax # (360) 482-4960
building@cityofelma.com

RESIDENTIAL BUILDING PERMIT APPLICATION
New Construction

Date Submitted: _____

Building Permit #: _____

PROJECT/SITE ADDRESS: _____
(IF NO ADDRESS IS AVAILABLE, IT SHALL BE ASSIGNED BY THE BUILDING DEPT)

Please complete entire form. If a section is not applicable to your project, please indicate as N/A, not applicable. An application cannot be approved if information is incomplete. Please submit two complete sets of plans/drawings/specifications for each permit application submitted. Application must be signed and dated. Plan check fee (65% of building permit fee, as applicable) is due at the time of submittal.

SCOPE OF WORK (Please check one)

RESIDENTIAL:

NEW CONSTRUCTION REMODEL AND/OR ADDITION ** DEMOLITION **

Based on the above, please check one

SINGLE FAMILY DWELLING MULTI-FAMILY/DUPLEX GARAGE OR CARPORT
 ACC BLDG DECK POLE BLDG
 OTHER (DESCRIBE) _____

**** DEMOLITION:** ANY WORK REQUIRING THE DEMOLITION OF A PORTION OF THE RESIDENCE/ STRUCTURE TO INCLUDE INTERIOR AND/OR EXTERIOR WALLS REQUIRES AN ASBESTOS SURVEY. THE DEMOLITION OF A STRUCTURE REQUIRES AN ASBESTOS SURVEY AND REMOVAL OF ANY ASBESTOS PRIOR TO THE ISSUANCE OF A DEMOLITION PERMIT.

PLEASE PICK UP THE PACKET OUTLINING THE PROCEDURE FOR DEMOLITION. _____ Initial

OWNER: _____ **PHONE #:** _____

OWNER'S ADDRESS: _____

PARCEL NO: _____

LEGAL DESCRIPTION: _____

OR: **LOT #:** _____ **BLK #:** _____ **PLAT NAME:** _____

CONTRACTOR: _____

CONTRACTOR'S ADDRESS: _____

WASHINGTON STATE CONTRACTOR'S LICENSE #: _____
(PLEASE ATTACH COPY OF LICENSE OR CARD)

BUILDING INFORMATION: **TOTAL PROJECT COST (ALL LABOR AND MATERIALS):** \$ _____

Building permit valuations: The applicant shall provide an estimated valuation of the work at the time of application. Permit valuations shall include value of work, including materials and labor, for which the permit is being issued. **If in the case that**

the total value of the work exceeds 50% of the market value of the structure, then the structure shall be modified to be in compliance with IRC Section 322 Flood-resistant construction and the Washington State Energy Code. If, in the opinion of the Building Official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official. **I understand that the fees quoted, and/or charged, may be adjusted if it is determined the valuation was inaccurate.**

Total Number of:

Stories _____ Bedrooms _____ Bathrooms _____

Total square footage:

1st Floor _____ 2nd Floor _____ 3rd Floor _____ Garage _____
Finished Basement _____ Unfinished Basement _____ Carport _____
Decks/Porches/Patios _____ Pole Barn _____

Construction Method:

Wood Frame _____ Metal Frame _____ Pole Bldg _____ Conc. Block _____

Manufactured Home:

Manufactured Home Hauler _____ Installers WAINS number: _____

Heating System:

Electric: Forced Air _____ Cadet _____ Baseboard _____ Heat Pump _____
Gas/Oil: Forced Air _____ Boiler _____ Radiant _____
Propane _____ Propane Tank Size _____ gallons

Zoning:

GR _____ RR _____

Setbacks:

Front Yard _____ Sideyard _____ Sideyard _____ Rear yard _____

I hereby certify that I have read and examined this application and know that the information contained herein is true and correct. I also certify that I am the owner (or owner's authorized agent) of this property and that all work shall be performed in accordance with all state and local laws regulating the project proposed by this application. I understand that failure to comply with such laws or submission of inaccurate information may result in the revocation of any permit from the application. No action or failure upon the part of the city or its employees or agents shall excuse any non-compliance, nor give rise to any liability on the part of the city or its employees or agents.

OWNER/AGENT SIGNATURE: _____ DATE: _____

OWNER/AGENT PRINTED: _____ CONTACT E-MAIL: _____

CONTACT NAME (If different than above): _____ PHONE: _____

DATE RECEIVED: _____

PLAN APPROVED: _____ DATE: _____

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WARNING AND DISCLAIMER

The permit which has been issued is issued upon the implied conditions that

- (1) at the time of its issuance, the applicant has complied with all existing requirements;
and
- (2) during actual construction, all existing standards and requirements covering and controlling such construction are complied with.

If at any time during construction, the project is found to be in non-compliance in any manner whatsoever, construction will be stopped until such steps are taken as will bring the project into compliance.

No action or failure upon the part of the city or its employees or agents shall excuse any non-compliance, nor give rise to any liability on the part of the city or its employees or agents.

Situations most frequently giving rise to non-compliance are failure to locate a building so as to comply with appropriate set-in standards or to have inspections made at appropriate times.

Issuance of permit is specifically made subject to the conditions contained in paragraphs 1 and 2 and acceptance thereof.

Please read, sign, and date receipt and acceptance of these conditions.

Signature

Date