

City of Elma

Building/Community Development
P.O. Box 3005 - 202 W. Main Street
Elma, Washington 98541
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Application for Site Plan Review

Chapter 15.14, Elma Municipal Code (EMC) provides that all nonresidential and nonagricultural uses of land and residential developments containing more than 4 dwelling units are subject to a “site plan review” as established in Chapter 15.14, EMC.

Please complete all information requested.

Project Title: _____

Applicant Name: _____

Phone #: _____

Mailing Address: _____

City: _____

State: _____

Zip Code: _____

Site Address: _____

Parcel #: _____

Legal Description: _____

Project Description: _____

Total Building Area: _____ Total Impervious Surface: _____

Property Owner's Name: _____

Property Owner's Mailing Address: _____

City: _____ State: _____ Zip: _____

A Complete Application for Site Plan Review Must Include the Following:

- A vicinity map showing site boundaries and existing and accesses within and bounding the site.
- A site plan, drawn to an acceptable scale, showing the location and sizes of all uses, buffer areas, yards, open spaces, and landscaped areas.
- A circulation plan, drawn to an acceptable scale, showing all access points for the site and the size and location of all driveways, streets and roads, and the location, size, and design of parking and loading areas.
- A drainage and stormwater runoff plan prepared by a licensed professional engineer.
- A utility plan showing the sizes and locations of all utility lines to be installed as well as the location of all fire protection facilities, including but not limited to fire hydrants.
- A "State Environmental Policy Act" (SEPA) Checklist, is required for most development subject to the site plan review requirements.
- A topographic map delineating contours, existing and proposed, and which locates all streams, lakes, marshes, and other natural features may be required.

I certify that I have the legal authority to apply for site plan review for the above described project, that I have completely read this application, and that the information I have provided is true and correct to the best of my knowledge.

Printed Name: _____

Signature: _____

Date: _____