



Elma City Council Meeting

Monday, May 16, 2022 – 6:00 PM

In-person and Zoom Meeting

Agenda

Physical Location: 212 W Main Street, Elma, WA 98541

To join by phone: 1-253-215-8782 US (Tacoma) **Meeting ID:** 971 950 7224 **Passcode:** 379551

Zoom Meeting Link: <https://us02web.zoom.us/j/9719507224?pwd=TVg4YkpmZUFLTjVjWktOcFljVmQxUT09>

Zoom Meeting ID: 971 950 7224 **Zoom Passcode:** Elma

Call to Order

Pledge of Allegiance

Roll Call:

Councilmembers Miller, Whipple-Boling, Heater, Cooper, Collette, and Mayor Sorensen

Staff: Chief Shultz, Jim Starks, Wendy Collins, Chief Fulbright, Joe Chrystal, Chris Coker, Dee Depoe, Jillanna Bickford

Citizen Comment

(Please limit to 3 minutes)

Consent Agenda

Approve Agenda: May 16, 2022

Approval of Minutes: May 2, 2022

Approval of Claims: April 29, 2022 Handwrites Checks #59300-59307 in the amount of \$20,494.76,
May 2, 2022 Handwrites Check #59308 in the amount of \$18.50
May 12, 2022 Handwrites Check #59309 in the amount of \$1049.38
May 2022 Accounts Payable in the amount of \$126,560.78.

Presentation:

Grays Harbor PUD Annual Report – General Manager Schuyler Burkhart and Commissioner Jon Martin

New Business

- | | |
|-------------------------------------------------------------------------|-----------------------|
| 1. Purple Heart Proclamation | Discussion and Action |
| 2. Request for Public Hearing regarding the Six-Year Street Plan (STIP) | Discussion and Action |
| 3. Laurie Bremer – Arts Commission for Elma | Discussion |

Ordinances and Resolutions

None.

Old Business

- | | |
|------------------------------------------------------|-----------------------|
| 1. Rudy Amesquita – Replacement Sign Design Proposal | Discussion and Action |
|------------------------------------------------------|-----------------------|

Committee Reports.

Parks & Public Works: Miller, Collette, Starks

The City of Elma Council reserves the right to take action on any item placed on the agenda regardless of the manner in which it is stated.

Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request.

The City of Elma is an equal opportunity provider and employer.

La ciudad de Elma es un proveedor de igualdad de oportunidades y el empleador.



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Monday, May 16, 2022 – 6:00 PM

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Public Safety: Miller (Substituting for Cooper), Heater, Shultz

Finance: Collette, Whipple-Boling, Collins

Tourism: Heater

Capital Facilities: Cooper, Whipple-Boling, Starks, Chrystal

Written Staff Reports

Susan Shultz, Police Chief:

Jim Starks, Public Works Director

Wendy Collins, Clerk-Treasurer

Other Staff Reports

Chris Coker, City Attorney

Joe Chrystal, Building Inspector

Adam Fulbright, Fire Chief

Dee Depoe, Librarian

Jillanna Bickford, Elma Chamber

Citizen Comment

City Council Reports

Mayor's Report

Executive Session

Next Meeting

Council Work Session, May 23, 2022, 6:00 PM

Council Meeting, June 21, 2022, 6:00 PM (Summer Schedule)

Adjourn

Adjournment

The City of Elma Council reserves the right to take action on any item placed on the agenda regardless of the manner in which it is stated.

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ELMA CITY COUNCIL MEETING MINUTES
May 2, 2022
6:00 P.M. ON ZOOM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Mayor Sorensen called the May 2, 2022, City Council Meeting to order. All stood for the Pledge of Allegiance.

CALL TO ORDER AND ROLL CALL:

Wendy Collins called roll. Mayor Sorensen, Josh Collette, John Heater, Pat Miller, Bethany Whipple-Boling, and Mike Cooper.

CITIZEN COMMENTS

Dick Vessey of South 16th Street expressed his concerns regarding the condition of the street he resides on.

CONSENT CALENDAR:

Approval of Agenda May 2, 2022.

Approval of minutes April 18, 2022.

Approval of Claims March 28, 2022 Handwrites Check #59222-59229 in the amount of \$7185.64 and April, 21, 2022 Handwrites Check #59292-59299 in the amount of \$138,041.33.

Approval of Payroll April 2022 Check #46069-46103, including EFT's in the amount of \$241,936.05.

Pat Miller made a motion to approve the consent calendar, seconded by Josh Collette. Josh Collette requested a correction regarding the council's approval of reimbursement which was tabled until the finance meeting. Also, a correction to add the word "motion" in the Special Event Request-Anytime Fitness section. Pat Miller amended his motion to include the corrections seconded by Josh Collette. All council members voted in favor. Motion carried.

ELMA CHAMBER TOURISM PROMOTION PLAN REIMBURSEMENT

Mayor Sorensen opened the discussion regarding the Elma Chamber Tourism Promotion Plan reimbursement.

Josh Collette made a motion to approve the Elma Chamber Tourism Promotion Plan reimbursement, seconded by Bethany Whipple-Boling. All council members voted in favor. Motion carried.

LETTER OF COMMENDATION FROM CHIEF SHULTZ

Mayor Sorensen introduced Chief Shultz who then presented Officer Garcia with a Letter of Commendation for his excellence in professionalism during a time when the Police Department needed it most.

LAURIE BREMER-PROPOSAL OF WALL ART FOR ARTISTS, “OUR WALL”

Mayor Sorensen introduced Laurie Bremer who gave a presentation regarding a proposal for Wall of Art for Artists, “Our Wall” and would like to start the project in July 2022. Council had discussions regarding this topic.

Josh Collette made a motion to have the city attorney investigate what liability the city would be responsible for regarding the “Our Wall” project in Elma, seconded by Bethany Whipple-Boling. All council members voted in favor. Motion carried.

RUDY AMESQUITA-SIGNAGE FOR RESTAURANT AT 302 W WALDRIP ST

Mayor Sorensen introduced Rudy Amesquita who requested to put up a blinking sign at his business. Council had discussions regarding this matter. Council requested a rendering of the sign from Mr. Amesquita before action is taken and have this matter put back on the agenda for a future meeting. Council tabled the request until more information is available.

PURPLE HEART PROCLAMATION

Mayor Sorensen introduced Drew James who requested support from council to have the City of Elma be a Purple Heart city in support of the veterans. Mayor Sorensen informed council that a proclamation can be prepared and brought to council at a future meeting.

Josh Collette made a motion to make the City of Elma a Purple Heart city, seconded by Mike Cooper. All council members voted in favor. Motion carried.

COMMITTEE REPORTS

Parks & Public Works: Parks board will be meeting again next Thursday.

Finance: Bethany Boling-Whipple informed council that the committee met last week with the Chamber to discuss some of the questions that were asked at the last council meeting with the exception of the contract, it is still outstanding and we will start addressing that in the near future. There were also discussions about separating out the building portion of the contract from the service portion of the contract. Josh Collette also addressed council regarding a minimum fund policy. Josh Collette suggested having a work session in June to discuss the issues.

Capital Facilities: Bethany Whipple-Boling informed council the committee is waiting on more plans from the architect.

WRITTEN STAFF REPORTS

Chief Shultz: Requested to purchase new Motorola radios for the police vehicles.

Rolling Thunder will be presenting the Elma Police Department with a flag on Wednesday May 4, 2022 @ 5:00 p.m.

Chris Coker: Working with Wendy on the police levy. He is also working on the transportation benefit district.

Joe Chrystal: The motorhome that was parked by City Hall returned. Joe thanked Officer Josh Wheeler for his assistance in getting the owner to move it out of the area.

Chief Fulbright: Updated council on the activities of the Fire Department in April. The Fire Department has one fulltime position currently open and five new volunteers.

Dee Depoe: Invited council out to Summit Pacific for the Story Trail. Wednesday the 11th will be the last day the library will be open so the remodeling can begin.

Elma Chamber: Jillana informed council that the Citizen of the Year Banquet went great. The winners are posted on Facebook. The parade will be at the end of the month, and she is working on Heat on the Street.

CITIZEN COMMENTS

Laurie Bremer, 317 N 14th Street, Elma, expressed concerns about 14th Street and Main Street becoming a raceway.

COUNCIL REPORTS

Mike Cooper: Thanked the East County Fire Department for saving his life. He also thanked Summit Pacific for stabilizing him and getting him to the University of Washington.

Pat Miller: Requested that the speaker system and a monitor be put in place for the next council meeting so everyone can hear more clearly and see the attendees on Zoom.

John Heater: The Citizen's banquet was fun and he could see a lot of work went into preparing the event.

Josh Collette: Informed council that the clean-up event was successful. He thanked Jillana for all she did to make the event happen.

MAYOR'S REPORT

Mayor was happy to be meeting in person again. Mayor requested from council permission to take \$1500.00 out of the tourism budget for a new PA system.

Josh Collette made a motion to give Mayor Sorensen permission to take \$1500.00 out of the tourism budget for a new PA system, seconded by Bethany Boling-Whipple. Council had discussions. All council members voted in favor. Motion carried.

Mayor Sorensen reminded council that the F1 reports are due. He requested council's support to use the remaining money from the technology fund for the council chamber to fix the riser and make it more conducive.

Next council meeting will May 16, 2022 at 6:00 p.m.

ADJOURMENT

**Bethany Whipple-Boling made a motion to adjourn the meeting, seconded by Pat Miller.
All council members voted in favor. Motion carried.**

Jim Sorensen – Mayor

Wendy Collins – City Clerk/Treasurer

PROCLAMATION NO. _____

**A PROCLAMATION RECOGNIZING THE CITY AS A
PURPLE HEART CITY**

WHEREAS, the City of Elma has a proud history of supporting our active military and veteran population; and,

WHEREAS, on August 7, 1782, George Washington established the Badge of Military Merit, which was the first medal authorized for enlisted soldiers in the Continental Army to recognize a "*singularly meritorious action*" by a soldier; and

WHEREAS, the Purple Heart Medal was the first award made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded in combat or have paid the ultimate sacrifice for our freedoms being killed in action against a declared enemy of the United States of America; and,

WHEREAS, on February 22, 1932, US Army Chief of Staff Douglas MacArthur established the Purple Heart Award in the spirit of the Badge of Military Merit in honor of George Washington's bicentennial birthday and authorized the award for soldiers in the United States Army for soldiers who are wounded or lose their lives in military action; and

WHEREAS, the mission of the Military Order of the Purple Heart is to foster an environment of goodwill among combat-wounded veterans and their families, promote patriotism, support legislative initiatives, and most importantly, to make sure that we never forget the sacrifices of our military service men and women; and,

WHEREAS, Elma has a large veteran population having veterans being Purple Heart recipients; and,

WHEREAS, U.S. Interstate 5 in Washington, which services the Puget Sound region, is now memorialized as part of the National Purple Heart Trail, and Elma now proudly joins other Purple Heart cities throughout Washington State becoming a branch to that trail; and,

WHEREAS, in 1942, President Franklin D. Roosevelt expanded the Purple Heart Award to other branches of the United States military by authorizing the Navy Department to award the Purple Heart to personnel wounded or killed in action beginning with the attack on Pearl Harbor on December 7, 1941; and today the Purple Heart is authorized for people serving in all branches of the United States military who are wounded or lose their lives in military actions; and

WHEREAS, following the attack at Pearl Harbor, until the day she passed away, Eleanor Roosevelt carried in her wallet a piece of paper with the following written upon it: "*Dear lord, lest I continue in my complacent ways, help me to remember that somewhere someone died for me today. And if there be war, help me to remember to ask, 'Am I worth dying for?'*" and in our own daily walk, we should always remember those serving and their families and honor their service and their sacrifices in our words, hearts, and actions; and

WHEREAS, Elma appreciates the sacrifices of all of its military veterans, combat veterans, Purple Heart recipients, and their families for the sacrifices that they have made in defending our freedoms, and wants to express gratitude and honor them;

NOW, THEREFORE, I Jim Sorensen, Mayor of Elma, on behalf of the City Council, do hereby proclaim the City of Elma as a

PURPLE HEART CITY

and hereby encourage the residents and businesses of Elma to show their appreciation for sacrifices Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and to show them the honor and support they have earned.

Passed this ____ day of _____, 2022, by the City Council of the City of Elma, and signed in authentication thereof this ____ day of _____, 2022.

CITY OF ELMA:

JAMES SORENSEN, Mayor

ATTEST:

WENDY COLLINS, Clerk-Treasurer


APPROVED AS TO FORM:

CHRISTOPHER J. COKER, City Attorney

City of Elma
Public Works
Memo

May 12, 2022

To: Mayor and city Council

From: Jim Starks 

Re: Request for Public Hearing-6-year STIP

This request is necessitated for your permission to hold a Public Hearing during the June 20, 2022, City Council meeting. I will be reviewing the projects and associated costs with the Public Works Committee in the interim.

The proposed ad and the current STIP are attached.

City of Elma

P.O. Box E – 202 W. Main Street
Elma, WA 98541-0487
(360) 482-2212 / Fax # (360) 482-4960

Notice of Public Hearing

ALL MEMBERS OF THE PUBLIC ARE HEREBY GIVEN NOTICE that the City Council of the City of Elma will conduct a hearing, open to the public, for the purposes of receiving comments, suggestions, recommendations and other material from the public at large and from all interested persons in relation to the matter or matters specified below. The hearing will commence at the hour of **6:00** o'clock P.M., or as soon thereafter as the hearing may be called to order, on **Monday, the 20th day of June, 2020**, in the Council Chambers of the City of Elma, situated at 2nd and Main Streets, Elma, Washington.

The matter or matters subject of the hearing are as follows:

Consideration of the annual 6 Year Transportation Improvement Plan (TIP). Copies of the draft TIP amendment are on file in City Hall.

For further information relative to this matter contact Jim Starks, Dir. Public Works at Elma City Hall, 202 W. Main Street or at (360) 482-2212.

The City Council reserves the right to take such action on the matter or matters heard, including the adoption or the making of the final recommendation thereon as may be allowed by law upon completion of the hearing.

DATED THIS th day of May, 2022.

CITY OF ELMA:

By: Jim Starks-Dir. Public Works

Published: May , 2022



Agency: Elma
County: Grays Harbor
MPO/RTPO: SWW RTPO

Six Year Transportation Improvement Program From 2022 to 2027

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	12	N. F St. Improvements North F St. E. Young St. to Oakhurst Dr. Full depth reconstruction, new curb & gutter-both sides, 5 ft. sidewalk-one side, storm improvements	WA-13634	06/21/21	06/21/21		689	04	C G P S T W	0.130	CE	No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023		0	TIB	500,000	294,200	794,200
Totals				0		500,000	294,200	794,200

Expenditure Schedule				
Phase	1st	2nd	3rd	5th & 6th
ALL	794,200	0	0	0
Totals	794,200	0	0	0

Grand Totals for Elma				Federal Funds	State Funds	Local Funds	Total Funds
				0	500,000	294,200	794,200



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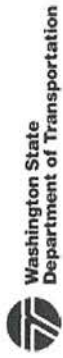
N Inside

Y Outside

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04	1	12th St. Improvement Project N. 12th St. Wakefield St. to Reconstruct road section, minor sidewalk repairs and update pedestrian ramps to current ADA specifications, drainage improvements	WA-12865	06/21/21	06/21/21		689	04	W	0.140	CE	No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	414,890	157,210	572,100
Totals				0		414,890	157,210	572,100

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	572,100	0	0	0	0
Totals	572,100	0	0	0	0



Six Year Transportation Improvement Program From 2022 to 2027

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	2	3rd St. - Waldrip St. to Young St. - original 3rd St. Waldrip St. to Young St. Plane, Overlay, update pedestrian facilities, update traffic detector loops	WA-00930	06/21/21	06/21/21		689	04	C G P S T W	0.070	CE	No

Funding						Total Funds		
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	123,000	15,000	138,000
Totals				0		123,000	15,000	138,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	138,000	0	0	0	0
Totals	138,000	0	0	0	0



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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	3	Young St. west side of "A" St. to E. Main St. E. Young St. A St. to E. Main St. Plane, widen, improve pedestrian facilities, improve drainage	WA-00923	06/21/21	06/21/21		689	03	C G P S T W	0.360	CE	No

Funding	Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023		TIB	0		486,000	55,800	541,800
			Totals		0		486,000	55,800	541,800

Expenditure Schedule	Phase	1st	2nd	3rd	4th	5th & 6th
ALL		0	541,800	0	0	0
Totals		0	541,800	0	0	0



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N Inside

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17	4	3rd St. - Anderson St. to Pine St. 3rd St. Young St. to Pine St. Plane, resurface, reconstruct storm drainage, curb, gutter, and sidewalk	WA-00938	06/21/21	06/21/21		689	04	C G O P S T W	0.200	CE	No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0	TIB	650,000	75,000	725,000
Totals				0		650,000	75,000	725,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	725,000	0	0
Totals	0	0	725,000	0	0



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Elima
County: Grays Harbor
MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	5	Martin St.- 3rd St. to N.Division St. Martin St. 3rd St. to 17th St. Widen, improve storm drainage, resurface, install pedestrian facilities	WA-00944	06/18/18	06/18/18		649	03	C G P S T W	0.280	CE	No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	442,500	49,000	491,500
Totals				0		442,500	49,000	491,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	491,500	0	0	0	0
Totals	491,500	0	0	0	0



Six Year Transportation Improvement Program From 2022 to 2027

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N Inside

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	6	Anderson St. - Division St. to 18th St. Anderson St. Division St. to 18th St. Widen, overlay with raised edge, storm improvements	WA-00948	06/19/17	06/19/17		636	06	C G P S T W	0.650	CE	No

Funding										
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds		
P	ALL	2026		0	TIB	787,500	42,000	829,500		
			Totals	0		787,500	42,000	829,500		

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
ALL	Totals	0	0	829,500	0	0	0
			0	829,500	0	0	0



Six Year Transportation Improvement Program From 2022 to 2027

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	7	Anderson St. - "A" St. - Division St. Anderson St. "A" St. to Division St. Minor dig-outs, Chipseal	WA-00949	06/21/21	06/21/21		689	06	C G P S T W	0.460	CE	No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0	TIB	43,000	5,000	48,000
Totals				0		43,000	5,000	48,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	48,000	0
Totals	0	0	0	48,000	0



Six Year Transportation Improvement Program From 2022 to 2027

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N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	8	Elma Heights Skyline, Heritage, Hillcrest and Evergreen Dr.'s N/A to N/A Minor digout, crackseal, and chipseal	WA-00950	06/21/21	06/21/21		689	06	C G P S T W	0.930	CE	No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0	TIB	73,800	8,200	82,000
Totals				0		73,800	8,200	82,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	82,000	0	0
Totals	0	0	82,000	0	0



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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	9	Pine St.- East City Limits to 5th St. Pine St. East City Limits to 5th St. Chipseal from east city limits to 5th St. Minor dig-out repair.	WA-00951	06/21/21	06/21/21		689	03	C G P S T W	0.280	CE	No

Funding										Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds			
P	ALL	2025	TIB	0		26,000	3,000	29,000		29,000	
Totals				0		26,000	3,000	29,000		29,000	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	29,000	0
Totals	0	0	0	29,000	0



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N Inside

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09	10	Garden Hill Rd.- W. Garden Hill Rd. to Harding Rd. Garden Hill Rd. W. Garden Hill Rd. to Harding Rd. chipseal	WA-00953	06/21/21	06/21/21		689	04	C P S T W	0.380	CE	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	Total Funds
P	ALL	2023		0	TIB	25,200	2,800	28,000	28,000
Totals				0		25,200	2,800	28,000	28,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	28,000	0	0	0
Totals	0	28,000	0	0	0



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Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	11	Waldrip St. - 3rd St. to 5th St. Waldrip St. 3rd St. to 5th St. Overlay, widen, install raised edge, replace sidewalk, improve storm drainage	WA-00956	06/21/21	06/21/21		689	04	C G O P T W	0.120	CE	No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0	TIB	417,700	46,000	463,700
Totals				0		417,700	46,000	463,700

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	463,700	0
Totals	0	0	0	463,700	0



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Elma

County: Grays Harbor

MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	13	Oakhurst Drive-Phase 1 Oakhurst Dr. N. F St. to 700 Block Oakhurst Dr. full depth reconstruction, new curb & gutter-both sides, 5 ft. sidewalk-one side storm water improvements	WA-13635	06/21/21	06/21/21		689	04	C G P S T W	0.230	CE	No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0	TIB	500,000	715,500	1,215,500
Totals				0		500,000	715,500	1,215,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	1,215,500	0	0
Totals	0	0	1,215,500	0	0



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Elma

County: Grays Harbor

MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	14	Oakhurst Drive-Phase 2 700 Block Oakhurst Dr. to Stamper Rd. Full depth reconstruction, curb & gutter, new 5 ft. sidewalk-one side, storm water improvements.	WA-13636	06/21/21	06/21/21		689	04	C G P S T W	0.270	CE	No

Funding				Total Funds			
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Funds	Local Funds	Total Funds
P	ALL	2025		0	500,000	875,500	1,375,500
Totals				0	500,000	875,500	1,375,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	1,375,500	0
Totals	0	0	0	1,375,500	0



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Elma
County: Grays Harbor
MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	15	Menzo-Haverly Rd. Improvements Main St. to Stamper Rd. Full depth reconstruction, new curb & gutter, 5 ft sidewalk-one side, storm water improvements.	WA-13637	06/21/21	06/21/21		689	04	C G P S T W	0.270	CE	No

Funding		Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
Status	P	2027	TIB	0	500,000	871,500	1,371,500	
Totals				0	500,000	871,500	1,371,500	

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase	ALL	0	0	0	0	1,371,500
Totals		0	0	0	0	1,371,500



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Elma
County: Grays Harbor
MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03	16	Elma Main St. and SR12 Intersection Evaluation E. Main St to SR-12 I/S Gather necessary data to determine appropriate improvements for the 3-way intersection at Main St. and SR12 intersection. Prepare planning level drawings and cost estimates.	WA-12870	06/21/21	06/21/21		689	18	C G P S T W	0.010	CE	No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PL	2022	STP(US)	45,000		0	7,023	52,023
Totals				45,000		0	7,023	52,023

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PL	52,023	0	0	0	0
Totals	52,023	0	0	0	0

Grand Totals for Elma			Federal Funds	State Funds	Local Funds	Total Funds
			45,000	4,989,590	2,928,533	7,963,123

RECEIVED

MAY 11 2022

CITY OF ELMA

CITY OF ELMA

Agenda Request

Date: for May 16, 2022

Name: Laurie Bremer

Address: Nellivander's Shoppe

Nature of
Request: Arts Commission

for Elma

Cost of Request: \$ n/a

Source of Funding private?

fish. in the dirt @ gmail. com

CITY OF ELMA

Agenda Request

Date: 5-11-2022

Name: Rudy Amegrita

Address: 302 W. Waldrip St

Nature of

Request: Replace Existing Sign

rudyamerquita@yahoo.com

Cordellcamp@gmail.com

Cost of Request: \$

Source of Funding



City of Elma
PO BOX 3005
202 W. Main Street
Elma, WA 98541-0487

DATE: May 16, 2022
TO: Mayor Sorensen and Elma City Council
FROM: Wendy Collins, Clerk-Treasurer
SUBJECT: Finance Department Staff Report

On May 5, 2022, the Police Levy Resolutions were hand delivered to Grays Harbor County Elections for both the primary and general elections. The county requires the other documents; Explanatory Statement, Committee Member Appointment Form, Committee For Statement, and the Committee Against Statement, to be emailed. Those documents were emailed to the Elections email address on May 4, 2022. All necessary documents were delivered early enough for us to make any necessary changes. We are ready for both elections!

I have been working with Jillanna from the Chamber on the annual Joint Legislative Audit & Review Committee (JLARC) Lodging Tax Report, which is new to both of us. We worked together to obtain the required data and I recorded everything on the JLARC website on May 10th. Now both Jillanna and I know what information and stats we need to log over the 2022 year so we will be ready for next year's report.

JLARC also has a required report for Public Records Reporting. RCW 0.14.026 requires agencies with public records costs that exceed \$100,000 to report to JLARC on a variety of performance metrics. Regardless of whether the agency has anything to report or not, JLARC encourages every agency to log into the reporting system and tell them that the agency did not meet the \$100,000 reporting threshold, which I did. It's important for them to have accurate reporting figures on which agencies were impacted above and below the threshold.

I am knee deep in the annual financial report and I will be spending every available minute working on it to meet the May 31st deadline.

This is the first utility billing cycle the city has completed in Springbrook. Unfortunately, the billing cycle included 15 additional days in the billing cycle causing an increase of approximately \$20 to customers. This has been corrected and our customers received a reversal adjustment on their utility accounts. The correction was applied May 10, 2022.

Sean continues to work on the council chambers upgrade. He ordered a HDI cable so the wall screen can show the Zoom meeting as it plays online. Sean also set up the portable large TV and laptop so presentations can be made with ease. Kudos to the great job Sean has been doing to meet all the needs of the council and community.