

**ELMA CITY COUNCIL MEETING**

**April 19, 2021**

**6:00 P.M. ON ZOOM**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Mayor Sorensen called the April 19, 2021 City Council Meeting to order. All stood for the Pledge of Allegiance.

**CALL TO ORDER AND ROLL CALL:**

Diana Easton called roll with Jim Sorensen, Josh Collette, Mike Cooper, Tom Boling (excused to be a little late for the meeting), David Blackett, Pat Miller, and Attorney Rick Hughes present.

**CONSENT CALENDAR:**

**Approval of Claims March 31, 2021 Warrant #55869 to #55891 in the amount of \$28609.87, and April 19, 2021 Warrant #55892 to #55963 in the amount of \$109,181.2. Approval of Payroll March, 2021 Warrant #43296 to #43330 in the amount of \$191,563.35. Approval of minutes March 15, 2021 and March 25, 2021. Josh Collette made a motion to approve the Consent Calendar seconded by Pat Miller. All council members present voted in favor. Motion carried.**

**AN ORDINANCE RELATING TO A STATE FUNDING CONTRACT FOR THE NEW ELMA FIRE ENGINE-AMT. \$278,625.31 PLUS RELATED FINANCING COSTS (WATER/SEWER NEEDS TO BE REIMBURSED TO ACCOMPLISH THIS YEARS PROJECTS)**

Mayor Sorensen opened the discussion regarding an ordinance #1196 relating to a state funding contract for the new Elma Fire Engine-Amt \$278,625.31 plus related financing costs (Water/Sewer needs to be reimbursed to accomplish this year's projects). **Mike Cooper made a motion to adopt ordinance #1196 seconded by Josh Collette. Roll call was taken. All council members present voted in favor. Motion carried.**

**AN ORDINANCE RELATING TO THE NUMBER OF ELMA PARK BOARD MEMBERS**

Mayor Sorensen opened the discussion regarding Ordinance #1197 relating to the number of Elma Park Board Members. **Josh Collette made a motion to adopt Ordinance #1197 seconded by Mike Cooper. Roll call was taken. All council members voted in favor. Motion carried.**

**A RESOLUTION DIRECTING SUBMISSION TO THE VOTERS FOR A POLICE LEVY (PRIMARY) IN THE AMOUNT OF \$250,000.00**

Mayor Sorensen opened the discussion regarding a Resolution #687 directing submission to the voters for a police levy (Primary) in the amount of \$250,000.00. Council had discussions regarding this topic. **Pat Miller made a motion to approve Resolution #687 seconded by David Blackett.** Mike Cooper expressed his concern about collecting taxes from the citizens of Elma when the City may not possibly need \$250,000 and would like to see the City re-evaluate next year just what those needs are. Council members had discussions regarding this topic. **All council members voted in favor. Motion carried.**

**A RESOLUTION DIRECTING SUBMISSION TO THE VOTERS FOR A POLICE LEVY TO BE ON THE GENERAL ELECTION BALLOT IN THE AMOUNT OF \$250,000.00 (ONLY NECESSARY IF THE LEVY DOES NOT PASS)**

Mayor Sorensen opened the discussion regarding Resolution #688 directing submission to the voters for a police levy to be on the General Election ballot in the amount of \$250,000.00 **Pat Miller made a motion to approve Resolution #688 seconded by David Blackett. All council members voted in favor. Motion carried.**

**A RESOLUTION ADOPTING THE AMENDED AND RESTATED INTERLOCAL AGREEMENT OF THE SOUTHWEST WASHINGTON REGIONAL TRANSPORTATION PLANNING ORGANIZATION**

Mayor Sorensen opened the discussion regarding resolution #689 adopting the amended and restated Interlocal Agreement of the Southwest Washington Regional Transportation Planning Organization (Agreement below in new business). **David Blackett made a motion to pass Resolution #689 seconded by Josh Collette. All council members voted in favor. Motion carried.**

**CITIZEN COMMENT**

Mayor Sorensen opened the floor for citizen comment. Tyson Boling at 316 W. Anderson requested the City take debit/credit cards for all City transactions with a limit. Council had discussions regarding this topic. Council would like to see this topic investigated further and find out exactly how much the charges would be for all City transactions. Tom Boling asked about having to wear masks outside at the ballparks. Mayor Sorensen responded that wearing masks outside is still a requirement according to the State guidelines. The council had discussions regarding this topic. Josh Collette expressed concerns about wearing/not wearing masks becoming not so peaceful at the ballparks. There were discussions regarding this topic. Mayor Sorensen offered 800 masks to the baseball parks and Brad Olson thought that would help.

**APPROVAL OF LOCAL AGENCY FINANCING CONTRACT FOR THE ELMA FIRE ENGINE**

Mayor Sorensen opened the discussion regarding the approval of Local Agency Financing Contractor for the Elma Fire Engine. **David Blackett made a motion to approve Local Agency Financing Contract for the Elma Fire Engine seconded by Mike Cooper. All council members voted in favor. Motion carried.**

**SOUTHWEST WASHINGTON RTPO INTERLOCAL AGREEMENT**

Mayor Sorensen opened the discussion for the Southwest Washington RTPO Interlocal Agreement. **David Blackett made a motion to approve the Southwest Washington RTPO Interlocal Agreement seconded by Tom Boling. All council members voted in favor. Motion carried.**

**ELMA CHAMBER OF COMMERCE-REQUEST FRIDAY FARMERS MARKET IN THE CHAMBER PARKING LOT**

Mayor Sorensen opened the discussion regarding Elma Chamber of Commerce-Request Friday Farmers Market in the Chamber parking lot. Bernadette Bowers from the Chamber of Commerce gave a presentation regarding this topic. Council had discussions regarding this topic. **Tom Boling made a motion to accept the Chamber of Commerce's request for Friday Farmers Market in the Chamber parking lot from June to September seconded by Josh Collette. After further discussions Tom Boling amended his motion to pending all legal counsel approval, permitting, and insurance approval, Mayor Sorensen can approve Friday Farmers Market in the Chamber of Commerce parking lot seconded by Josh Collette. All council members voted in favor. Motion carried.**

Mayor Sorensen announced that he would like to name the Visitor's Information Center after his predecessor Dave Osgood. **Tom Boling made a motion to name the Visitor's Information Center after Dave Osgood seconded by Pat Miller. Council had discussions regarding this topic and decided to name it "Dave Osgood Visitor's Information Center."**

**ELMA CHAMBER OF COMMERCE-REQUEST SPECIAL EVENT-STREET DANCE AND BBQ DURING "HEAT ON THE STEET"**

Mayor Sorensen opened the discussion regarding Elma Chamber of Commerce-Request Special Event-Street Dance and BBQ during "Heat on the Street. Council had discussions regarding this topic. **Tom Boling made a motion to approve the Chamber of Commerce's request for special event street dance and BBQ pending Mayor Sorensen's approval regarding COVID-19 restrictions, legal counsel, etc. seconded by Josh Collette. All council members voted in favor. Motion carried. Council had further discussions regarding this topic.**

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Mayor Sorensen requested to donate the \$1000.00 tourism funds to the Heat on the Street -Dance and BBQ. **Pat Miller made a motion to allow the mayor to donate \$1000.00 tourism funds to the Heat on the Street Dance and BBQ seconded by David Blackett. All council members voted in favor. Motion carried.**

**ELMA CHAMBER OF COMMERCE-REQUEST APPROVAL OF CITY OF ELMA ENTRY SIGNS INVOICE & DECISION ON OFFSITE SIGN MOUNTS**

Mayor Sorensen opened the discussion regarding Elma Chamber of Commerce request approval of City of Elma entry signs invoice and decision on offsite sign mounts. Council had discussions regarding this topic. **David Blackett made a motion to approve the entry signs for up to \$50,000.00 with the approval of Mayor Sorensen, Jim Starks, and Joe Chrystal, seconded by Tom Boling. All council members voted in favor. Motion carried.**

**DAN & JEAN CARTER-OUTSIDE WATER APPLICATION**

Mayor Sorensen opened the discussion regarding Dan & Jean Carter outside water application. Jim Starks recommended for council to approve the recommendation. **David Blackett made a motion to approve the outside water application for Dan & Jean Carter seconded by Josh Collette. All council members voted in favor. Motion carried.**

**PERMISSION TO BID 11<sup>TH</sup> STREET LIFT STATION**

Mayor Sorensen opened the discussion regarding permission to bid 11<sup>th</sup> street lift station. Council had discussions regarding this topic. **David Blackett made a motion to give permission to bid 11<sup>th</sup> street lift station seconded by Tom Boling. All council members voted in favor. Motion carried.**

**COMMITTEE REPORTS**

**Public Works-**Jim Starks proposed that the City reconstruct 18<sup>th</sup> and Anderson streets and will provide council with bids. Jim Starks informed council that there has been a draft agreement between Elma Food Bank and the City of Elma that has been floating around and would like to see the City move forward with the agreement and will provide council with the agreement for their review. Jim Starks also informed council that he would like to see the City relieve the burden of water/sewer services to the Elma Food Bank. Pat Miller recommended to put a chip mat from Main St. to Waldrip St. Pat Miller also suggested to council that the City of Elma partner with the City of McCleary and purchase some equipment. Mayor Sorensen recommended maybe partnering with the City of Oakville along with the City of McCleary. Tom Boling asked Jim Starks to bring back a report on how many households that would be impacted by the 16<sup>th</sup> St. proposal. Council had discussions regarding the streets of City of Elma.

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**Public Safety**-Mike Cooper informed council that they were finally able to meet and informed council the District #5 Fire Chief's ongoing concerns about keeping up staffing levels when they have to transport from Summit Pacific Hospital to another hospital and there are ongoing discussions between Fire District #5 and Summit Pacific Hospital regarding this topic. Mike Cooper informed council they had discussions regarding golf carts being able to drive on the streets.

**Finance**-David Blackett informed council that the Finance Committee met last week and things look fine.

**Parks**-Josh Collette informed council that the Parks Board met last Wednesday and the new board member Cliff Heckard was there for the first time. Josh Collette also announced the Parks Board will be putting out applications the first part of May. Josh Collette expressed he would like to see City Hall opened for regular business hours so people can pick up Parks Board applications at City Hall. Parks Board has taken steps to reach out to Spanish speaking citizens so they can apply for a Parks Board position. Mike Cooper informed council that one of their members will be finding out the costs for new batting cages.

**Staff Reports**-Mike Cooper inquired about the round-about. Jim Starks replied he was still working on it.

Chief Boling reported to council the fire department responded to a very large wildfire in Satsop. Chief Boling also reported that Grays Harbor County is under a burn ban. Chief Boling informed council that Chief Fulbright informed him they have a spare skif unit that mounts to the back of a pick-up truck so they will be installing it on the back of the white utility truck. Chief Boling also informed council that the fire crew have started their training on the new fire truck and will hopefully be finished by the next Thursday. Chief Boling informed council that the new fire truck was one inch out of spec and that it was one inch taller so they had to modify one of the bay doors so the fire truck could fit. They called the company and they will be coming tomorrow to install a new suspension. Chief Boling informed council they got one of the bay doors fixed.

Chief Shultz informed council that the new building inspection went well. Chief informed council she had a meeting with the hospital and informed them that the security the police department has been providing the hospital is becoming more eventful and can no longer do that. Chief Schultz would like to see tags on golf carts and restrict where they can travel.

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Dee Depoe reported to council that the library has been open for brief browsing and computer usage which has gone well. Dee Depoe informed council the access control Dianetics will be doing a walkthrough of the building and will give Jim the information. Dee Depoe requested Timberland Library pay for the cameras and will know more when the final bid comes in. Dee Depoe reported the Story Trail will run from the Hospital to the Library and will be bilingual.

**COUNCIL REPORTS**

Pat Miller wanted to remind Mayor Sorensen about the Interlocal Agreement with the County. Mayor Sorensen replied he reached out to the County and is waiting for an email.

Mike Cooper congratulated Chief Boling and the fire department for a job well done in regards to the new fire truck.

Tom Boling also congratulated Chief Boling and the fire department on the new fire engine.

**MAYOR'S REPORT**

There will be a work session on Monday, April 26th. Will probably have to put off the job descriptions until next month. Mayor Sorensen would like to get council back to meeting face to face with a hybrid model, and would like to use the new building for council chambers. WSDOT will be removing fish barriers at highways 8 & 12 next year, so we will probably see increased traffic on our Elma roads.

**Work Session will be Monday April 26, 2021**

**Regular Meeting will be May 3, 2021**

**ADJOURNMENT**

**Tom Boling made a motion to adjourn seconded by Pat Miller. All voted in favor. Motion carried.**

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**Jim Sorensen – Mayor**

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**Diana Easton – City Clerk/Treasurer**