

**ELMA CITY COUNCIL MEETING**  
**September 9, 2021**  
**6:00 P.M. ON ZOOM**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Mayor Sorensen called the September 20, 2021 City Council Meeting to order. All stood for the Pledge of Allegiance.

**CALL TO ORDER AND ROLL CALL:**

Wendy Collins called roll. Mayor Sorensen, Josh Collette, Mike Cooper, David Blackett, Pat Miller, and Attorney Rick Hughes present.

**PUBLIC HEARING**

Mayor Sorensen closed the regular council meeting opened up the public hearing meeting regarding the six- year street plan. Hearing no public comments, Mayor Sorensen closed the public hearing and resumed the regular council meeting.

**CONSENT CALENDAR:**

**Approval of minutes September 7, 2021. Pat Miller made a motion to approve the consent calendar, seconded by Tom Boling. All council members voted in favor. Motion carried.**

**ELMA CHAMBER OF COMMERCE DOWNTOWN TRICK OR TREATING**

Mayor Sorensen introduced Joanna Bickford Powell from the Chamber of Commerce. Ms. Powell requested to have a Fall Festival the same day as the downtown trick or treating on October 29, 2021. **Tom Boling made a motion to closed the 2<sup>nd</sup> to 4<sup>th</sup> Street to Main St. for the Fall Festival and authorize the Mayor to sign any permits necessary, seconded by Dave Blackett.** Mike Cooper expressed his concerns about the event because the Covid-19 numbers are up in Grays Harbor County and inquired about the safety measures that will be taken. Council had discussions regarding safety protocols. **Tom Boling amended his motion to include safety measures according to the state health department and the CDC guidelines seconded by Dave Blackett. All council members voted in favor. Motion carried.**

**USE OF 316 W YOUNG ST**

Mayor Sorensen opened the discussion regarding use of 316 W Young St. Council had discussions regarding this topic. **Tom Boling made a motion to use the newly acquired building for a police department and get estimates off the small works roster if work can be done for under \$350,000.00, Pat Miller seconded. Council had more discussion regarding this topic. Tom Boling rescinded his original motion and made a new motion to make the new acquired building the police building, seconded by Pat Miller. Tom Boling rescinded his motion to instead call the new building the public safety and council chambers building, seconded by**

**Mike Cooper. All council members voted in favor. Motion carried. Mayor Sorensen requested from council to look into getting this project done for under \$350,000.00. David Blackett made a motion to give the Mayor authorization to see if he can get this project done for under \$350,000 seconded by Josh Collette. All Council members voted in favor. Motion carried.**

**REINSTATE SHUT-OFFS FOR OCTOBER 15, 2021**

Mayor Sorensen opened the discussion regarding reinstating shut offs for October 15, 2021. **Josh Collette made a motion to reinstate shut offs beginning October 15, 2021, seconded by Pat Miller. All council members voted in favor. Motion carried.**

**COASTAL COMMUNITY ACTION (LIHEAP) AGREEMENT**

Mayor Sorensen turned the meeting over to Mayor Pro Tem David Blackett to discuss the Coastal Community Action (LIHEAP) Agreement. Mayor Pro Tem David Blackett opened the meeting regarding this topic. **Josh Collette made a motion to authorize the mayor to execute the agreement, seconded by Tom Boling. All council members voted in favor. Motion carried. Mayor Pro Tem David Blackett returned the meeting to Mayor Sorensen. Rick Hughes requested approval of payment agreement for past due bills. Council had discussions regarding this topic. Josh Collette made a motion to extend the repayment agreement for customers who have gotten behind on their water bills due to COVID, seconded by Tom Boling. Council members had discussions regarding this topic. All council members voted in favor. Motion carried.**

**11<sup>TH</sup> STREET LIFT STATION PAY ESTIMATE #1**

Mayor Sorensen opened the discussion regarding 11<sup>th</sup> Street Lift Station pay estimate #1. Jim Starks recommended approving payment #1 for the 11<sup>th</sup> Street Lift Station project. **Tom Boling made a motion to approve payment estimate #1 to Rognlins in the amount of \$44,209.45, seconded by Josh Collette. All council members approved. Motion carried.**

**INTERAGENCY DATA SHARING AGREEMENT WITH WASHINGTON STATE AUDITOR**

Mayor Sorensen opened the discussion regarding Interagency Data Sharing Agreement with Washington State Auditor. **Josh Collette made a motion to authorize the Mayor to execute the agreement with the auditor, seconded by David Blackett. All council members voted in favor. Motion carried.**

**ORDINANCE #1199 ESTABLISHING AN EMPLOYEE APPRECIATION POLICY**

Mayor Sorensen opened the discussion regarding Ordinance #1199 establishing an employee appreciation policy. **David Blackett made a motion to adopt Ordinance #1199, seconded by Mike Cooper. All council members voted in favor. Motion carried.**

**RESOLUTION #692 REGARDING ELECTRONIC SIGNATURES FOR CITY COUNCIL AND MAYOR**

Mayor Sorensen opened the discussion regarding Resolution #692 electronic signatures for city council and Mayor. **Tom Boling made a motion to adopt Resolution #692, seconded by Pat Miller. All council members voted in favor. Motion carried.**

**COMMITTEE REPORTS**

**Finance**-David Blackett reported to council they are working on setting up a meeting.

**Tourism**-David Blackett reported to council they have a meeting tomorrow.

**STAFF REPORTS**

Chief Boling informed council they are working on the asset transfers. Mike Cooper inquired about the fire engine being put up for bid. Chief Boling informed council that they have not done that yet. Chief Boling asked if a firefighter can have first option to buy the fire engine that will be put up for bid, at a fair market value similar to the police having the first option to buy a gun that will be put up for bid. Attorney Rick Hughes replied that the City's policy would probably allow that type of transaction and would suggest running it by the auditor. Council had discussions regarding this topic.

Joe Chrystal informed council that he would like to see the drawings pertaining to the new building. Joe informed council that Bi-Mart will not be coming to Elma Eagles Landing after all.

**COUNCIL REPORTS**

Tom Boling informed council that he received an email and forwarded it to Wendy and they had talked to her about our City's insurance. He would like to make comparisons with insurance companies such CIAW to see if there are any money savings.

Mike Cooper asked when the budget is due. Mayor replied he thought somewhere around November 15 and to the County by December 31. Mike Cooper requested to meet in September regarding the CARES ACT before the budget is due. Council had discussions regarding this topic.

**COUNCIL MEETING PG. 4 9-7-21**

**Council agreed to meet for a work session on September 27, 2021 at 6:00 p.m.**

**ADJOURNMENT**

Tom Boling made a motion to adjourn seconded by Mike Cooper. All council voted in favor. Motion carried.

Next council meeting will be September 20, 2021

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**Jim Sorensen – Mayor**

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**Wendy Collins – City Clerk/Treasurer**