

ELMA CITY COUNCIL MEETING

October 18, 2021

6:00 P.M. ON ZOOM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Mayor Sorensen called the October 18, 2021, City Council Meeting to order. All stood for the Pledge of Allegiance.

CALL TO ORDER AND ROLL CALL:

Wendy Collins called roll. Mayor Sorensen, Josh Collette, Mike Cooper, David Blackett, Pat Miller, and Attorney Rick Hughes present.

PUBLIC HEARING ON COMBINED REVENUE RESOURCES FOR THE 2022 BUDGET

Mayor Sorensen closed the regular council meeting and opened the public hearing at 6:02 PM, regarding combined resources for the 2022 budget. Wendy Collins asked if there were any questions or concerns regarding the proposed draft revenues. Council had discussions regarding this matter. After hearing no public comments, Mayor Sorensen closed the public hearing at 6:07 PM for the combined revenue resources for the 2022 budget.

PROPERTY TAX LEVY-2022 ESTIMATED REVENUES

Mayor Sorensen opened the public hearing at 6:07 PM, for property tax-levy-2022 estimated revenues. After hearing no public comments or council comments, Mayor Sorensen closed the public hearing at 6:08 PM, and resumed the regular council meeting.

LYNNETTE BUFFINGTON FROM GREATER GRAYS HARBOR, INC PRESENTATION FOR THE MUNICIPAL SERVICES AGREEMENT

Mayor Sorensen introduced Lynnette Buffington from Greater Grays Harbor, Inc. Lynnette Buffington gave council a presentation regarding the municipal services agreement.

CONSENT CALENDAR:

- Approval of Minutes October 4, 2021.
- Approval of Claims from September 30, 2021, in the amount of \$73,481.61.
- Approval of Claims from October 18, 2021, in the amount of \$123,232.41.
- Approval of Payroll September 30, 2021, in the amount of \$190,613.51.

David Blackett made a motion to approve the consent calendar, seconded by Pat Miller. Josh Collette requested a correction to the October 4, 2021, minutes regarding the EMS levy and the discussion of assets that were in the same paragraph causing confusion. **David Blackett amended his motion to reflect the correction necessary for the October 4, 2021, council minutes, seconded by Pat Miller.** **All council voted in favor. Motion carried.**

GREATER GRAYS HARBOR, INC 2022 BUDGET REQUEST AND AGREEMENT

Mayor Sorensen opened the discussion regarding Greater Grays Harbor, Inc 2022 budget request and agreement. David Blackett requested confirmation that the amount requested was the same as last year and Lynnette Buffington responded that it was the same amount as last year. **David Blackett made a**

motion to approve the budget request and agreement for 2022 and authorize Mayor Sorensen to sign the agreement seconded by Mike Cooper. Attorney Rick Hughes cautioned council that paying for services before the service has been received could be a problem and is not generally done, but in this case the amount is small and felt that it would be safe. Mayor Sorensen informed council that Grays Harbor Transit did receive a finding regarding services paid in advance to Grays Harbor EMS last year. Council had discussions regarding this topic. **David Blackett amended his motion to allow the mayor to sign the contract after December 1, 2021, seconded by Mike Cooper. All council members voted in favor. Motion carried.**

ELMA CHAMBER OF COMMERCE REQUEST FOR 2022 TOURISM BUDGET APPROVAL

Mayor Sorensen opened the discussion regarding Elma Chamber of Commerce request for 2022 tourism budget approval. David Blackett informed council that there were increases in the tourism plan and that Heat on the Street did go over budget by approximately \$730.00. David Blackett informed council that the plans for next year's events are in their packets and requested approval for the tourism budget. Council had discussions regarding this topic. **David Blackett made a motion to approve the tourism plan for 2022, seconded by Pat Miller. All council members voted in favor. Motion carried.**

DISCUSSION ON THE NEW POLICE DEPARTMENT

Mayor Sorensen opened the discussion regarding the new police department. Mayor Sorensen informed council that the city is working with Sergeant Engineering to hire an architect to the small works roster and possibly going with Harbor Architect. Mayor Sorensen requested from council to spend up to \$20,000.00 to get the architect's input. Council had discussions regarding this matter. **Tom Boling made a motion to give Mayor Sorensen the authority to spend up to \$20,000.00 through Sergeant Engineering to hire Harbor Architect, seconded by Pat Miller. All council members voted in favor. Motion carried.** Mike Cooper would like to see council have input on the proposed plans for the new police building before it went to an architect. Council had discussions regarding this topic.

LGIP RESOLUTION #693-CHANGING NAMES TO TITLES

Mayor Sorensen opened the discussion regarding LGIP resolution#693-changing names to titles. **Tom Boling made a motion to adopt Resolution #693 seconded by David Blackett. All council members voted in favor. Resolution Adopted.**

EQUIPMENT SURPLUS RESOLUTION #694

Mayor Sorensen opened the discussion regarding Equipment Surplus Resolution #694. **David Blackett made a motion to adopt Resolution #694 seconded by Pat Miller.** Council had discussions regarding this topic. **David Blackett rescinded his motion to adopt Resolution #694. Council referred this matter to the Public Safety Committee.**

COMMITTEE REPORTS

Public Safety - Mike Cooper informed council they will be meeting October 26, 2021, at 5:30 p.m.

Parks - Josh Collette informed council that the parks chair had to step down and in the coming weeks they will be advertising to recruit people for the parks.

STAFF REPORTS

Jim Starks - Lift Station project is on schedule. Updated council on the annexation progress. Jim Starks also updated council on the signs. Sweeper is working steady. Pat Miller inquired about the County Interlocal, and Rick Hughes gave an update regarding this matter.

Wendy Collins - Informed council she is working on the budget and reinstating shut-offs. Wendy Collins also updated council that she attended the WCIA required meeting on Friday.

Joe Chrystal - Joe informed council that Jim Starks and himself are very busy. Joe Chrystal updated council on the progress of Eagles Landing.

Chief Boling - Informed council that the fire department responded to a fire on Saturday and the new fire truck ended up in a ditch while turning around. The fire truck did receive some minor damage.

Dee Depoe - Informed council they will be having a mini resource fair this Friday from 10:00-2:00.

Elma Chamber - Informed council there will be a meet and greet for the candidates Wednesday October 20, 2021, at noon.

COUNCIL REPORTS

Josh Collette-Inquired about possibly getting Code Enforcement reports for November 1, 2021. Chief Shultz will get council up to speed regarding Code Enforcement by the end of the month.

MAYOR'S REPORT

Mayor Sorensen reported that Grays Harbor Transit Board acted at the last meeting to give the general manager the authority to enter into a purchase and sales agreement with Rognlins who owns the property on Gravatt Lane. They purchased 20.55 acres in the amount of 1,090,200.00 that will be the future home of the Grays Harbor Transit Authority.

Josh Collette inquired if there will be a resolution honoring Stephanie Richardson for her 15 years of service. Mayor responded that there will be a resolution to honor her years of service to the City of Elma.

Next meeting will be a work session on October 25, 2021, at 6:00 p.m. via Zoom. Mayor will provide council with hardcopies of the budget.

Next council meeting will be on November 1, 2021, at 6:00 p.m.

ADJOURNMENT

Josh Collette made a motion to adjourn seconded by Mike Cooper. All council members voted in favor. Motion carried.

Jim Sorensen — Mayor

Wendy Collins — City Clerk/Treasurer