

ELMA CITY COUNCIL MEETING
December 6, 2021
6:00 P.M. ON ZOOM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Mayor Sorensen called the December 6, 2021 City Council Meeting to order. All stood for the Pledge of Allegiance.

CALL TO ORDER AND ROLL CALL:

Wendy Collins called roll. Mayor Sorensen, Josh Collette, Mike Cooper, David Blackett, Pat Miller, and Attorney Rick Hughes present.

CONSENT CALENDAR:

Approval of consent calendar November 15, 2021. Dave Blackett made a motion to approve the consent calendar seconded by Tom Boling. All council members voted in favor. Motion carried.

MUNICIPAL FINANCIAL MANAGEMENT SOFTWARE VENDOR RECOMMENDATION

Mayor Sorensen opened the discussion regarding Municipal financial management software vendor recommendation. Wendy Collins addressed council regarding a new software for the City of Elma. Mayor Sorensen informed council that the Springbrook was the only software company that responded to the RFP. **Dave Blackett made a motion to approve the Municipal financial software recommendation seconded by Pat Miller.** Josh Collette inquired about the cost of the new software. Wendy Collins responded that it would cost \$43,370.90 plus tax and annual product pricing is \$23,328.90. Pat Miller inquired about the new phone system and how much time it takes to go through it to reach someone. Wendy Collins addressed council and informed them that she is working on those issues. **All council members voted in favor. Motion carried.**

RUDY AMESQUITA/JULIA SHAFNER BED & BREAKFAST CODE CONSIDERATION

Mayor Sorensen informed council that Rudy Amesquita called Joe Chrystal and decided not to come in and address council regarding the code consideration.

FIRE STATION ROOF

Mayor Sorensen opened the discussion regarding the fire station roof. Jim Starks informed council that there is asbestos in the roof and because there are too many layers on the roof they can't add another layer and they can't remove any layers without exposing the asbestos. Jim Starks informed council that he will be finishing up a request for proposal regarding the removal of the asbestos from the fire station roof and will get back to council regarding this matter. Council had discussions regarding this matter.

BRAD OLSON, ELMA LITTLE LEAGUE, DISCUSS CITY PARK BUILDING REPAIRS/BREAK-INS

Mayor Sorensen opened the discussion regarding Brad Olson, Elma Little League to discuss City Park Building repairs/break-ins. Brad Olson addressed council regarding the vandalism, theft and break-ins that have been going on at the park. Brad Olson informed council that there was a 40 ft. container that was donated. Mayor Sorensen informed council that he was leaning towards video and alarm system to help out with the vandalism. Council had discussions regarding this on going issue. Mayor Sorensen would like to bring to council a proposal for a video and alarm system either in the first or second meeting in January.

ROGNLIN'S PAY ESTIMATE #3, 11TH STREET LIFT STATION

Mayor Sorensen opened the discussion regarding Rognlin's pay estimate #3, 11th street Lift Station project. Jim Starks recommended to approve pay estimate #3 to Rognlins. **Josh Collette made a motion to approve pay estimate #3 to Rognlins in the amount of \$221,561.50 seconded by Tom Boling. All council member voted in favor. Motion carried.** Council had more discussions regarding the lighting for the 11th street lift station.

POSSIBILITY OF HIRING TEMPORARY PROJECT MANAGER FOR 2022 PROJECTS

Mayor Sorensen opened the discussion for the possibility of hiring a temporary project manager for the 2022 projects. Council had discussion regarding this topic. Council had discussions regarding a budget amendment once the cost of a project manager is known. Mayor Sorensen will be this discussion up again in January's council meetings.

RESOLUTION APPROVING ONE-TIME RETENTION PAY INCENTIVE

Mayor Sorensen opened the discussion regarding a resolution approving one-time retention pay incentive, if passed it will be resolution #696. **Pat Miller made a motion to approve Resolution #696 seconded by Mike Cooper. All council members voted in favor. Motion carried.**

2022 TAX LEVY ORDINANCE

Mayor Sorensen opened the discussion regarding the 2022 tax levy ordinance if approved it will be Ordinance #1202. **Mike Cooper made a motion to pass Ordinance #1202 seconded by Pat Miller. Wendy Collins called roll. All council members present. All council members voted in favor. Motion carried.**

2022 BUDGET ORDINANCE

Mayor Sorensen opened the discussion regarding the 2022 budget ordinance, if adopted will be Ordinance #1203. **Pat Miller made a motion to approve 2022 budget Ordinance #1203 seconded by Josh Collette.** Mike Cooper expressed to council that he would like to come back in January and discuss the line item regarding salaries and make it more clear about what can be approved for overtime and what constitutes an emergency. He is not comfortable with having unbudgeted money in the salary line item. **Wendy Collins called roll. All council members**

voted in favor. Motion carried. Mayor Sorensen and Mike Cooper thanked Wendy Collins and the staff for their hard work on the budget.

RESOLUTION HONORING DR. DAVID BLACKETT

Mayor Sorensen read a resolution honoring Dr. David Blackett and if so adopted will be Resolution #697. **Pat Miller made a motion to approve Resolution #697 seconded by Mike Cooper. All council members voted in favor. Motion carried.**

RESOLUTION HONORING TOM BOLING

Mayor Sorensen read a resolution honoring Tom Boling and if so adopted will be Resolution #698. **Pat Miller made a motion to approve Resolution #698 seconded by David Blackett. All council members voted in favor. Motion carried.**

COMMITTEE REPORTS

Public Safety-Mike Cooper informed council that they will be reviewing the first cut of the ordinance relating to homeless housing and will hopefully be bringing it to council the early part of next year.

Tourism-Jim Starks and Mandy from the Chamber gave updates regarding the signs.

STAFF REPORTS

Jim Starks-Gave updates to council regarding the annexation of the school and the theatre. Council had discussions regarding these subjects.

Chief Shultz-Gave updates to council regarding criminal activities around the city. Chief Shultz expressed her appreciation to council members Dr. David Blackett and Tom Boling.

Wendy Collins-Expressed her appreciation to council members to Dr. David Blackett and Tom Boling. Wendy Collins also informed council that the City has hired a new Utility Billing Accounts Manager Kendal Harner.

Rick Hughes-Updated council on the interlocal agreement with the County.

Joe Chrystal-Expressed his appreciation to council members Dr. David Blackett and Tom Boling. Joe also expressed his concerns about the vandalism taking place at the park. City of Elma has a new bookstore.

Tyson Boling-Fire Station exhaust system has been installed.

Dee Depoe-Library circulation is improving. Dee Depoe gave a shout out to the Elma Chamber for the Christmas tree lighting. Dee Depoe also gave a shout out to Dr. David Blackett and Tom Boling.

Elma Chamber-Jillana informed council that the Christmas tree lighting went really well. Mayor Sorensen informed council that he will be asking the council in the future for permission to purchase a PA system for events like the Christmas tree lighting.

COUNCIL REPORTS

Tom Boling-Thanked everyone he has worked with during his time on council and wished everyone well.

David Blackett-Thanked everyone that he has worked with during his time on council.

Mike Cooper-Thanked council members Tom Boling and Dr. David Blackett.

Josh Collette-Thanked council members Tom Boling and Dr. David Blackett.

Pat Miller-Thanked council members Tom Boling and Dr. David Blackett.

MAYOR'S REPORT

Mayor Sorensen informed council that they do not have a meeting until January 4, 2022. Mayor Sorensen wished everyone a Merry Christmas and a Happy New Year. Mayor Sorensen requested to cancel the December 20, 2021 meeting. **Tom Boling made a motion to cancel the December 20, 2021 meeting seconded by David Blackett. All council members voted in favor. Motion carried.**

EXECUTIVE SESSION RCW 42.30.110 (1)(i) POTENTIAL LITIGATION

Mayor Sorensen and council went into executive session at 7:08 p.m. for 10 minutes regarding RCW 42.30.110 (1)(i) potential litigation. Mayor and council returned at 7:18 p.m. from the executive session. No action taken nor any decision made.

ADJOURNMENT

David Blackett made a motion to adjourn seconded by Tom Boling. All council members voted in favor. Motion carried.

Next council meeting will be January 4, 2021 at 6:00 p.m.

Jim Sorensen – Mayor

Wendy Collins – City Clerk/Treasurer

