

**ELMA CITY COUNCIL MEETING MINUTES**  
**July 18, 2022**  
**6:00 P.M. Hybrid Meeting**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

**Mayor Sorensen called the July 18, 2022, City Council Meeting to order. All stood for the Pledge of Allegiance.**

**CALL TO ORDER AND ROLL CALL:**

Wendy Collins called roll. Mayor Sorensen, Josh Collette, John Heater, Pat Miller-Excused, Bethany Whipple-Boling, and Mike Cooper. Josh Collette made a motion to excuse Councilman Miller seconded by John Heater. All four council members voted in favor.

**CITIZEN COMMENTS**

Laurie Bremer of 317 N 14<sup>th</sup> St requested from council to put in lighted blinking sidewalks at 4<sup>th</sup> and Main. Mayor Sorensen informed Ms. Bremer that they are planning to put up better lighting at that location but did not have any plans to put in lighted blinking sidewalks.

**CONSENT AGENDA**

Mayor Sorensen read the consent agenda for June 27, 2022. Payroll for June 2022 in the amount of \$186,378.47. Accounts payable for June 2022 handwrites in the amount of \$34,788.59. July handwrites in the amount of \$6856.69. Accounts payable for July 19, 2022 in the amount of \$78,099.36 and handwrites for \$1746.54 totaling \$79,845.90. **Bethany Whipple-Boling made a motion to approve the consent agenda seconded by Josh Collette. All four council members voted in favor. Motion carried.**

**ELMA CHAMBER-APPROVAL TO UPDATE EXTERIOR PAINT OF THE ELMA CHAMBER OFFICE AND REPLACE DOOR**

Mayor Sorensen opened the discussion regarding approval to update the exterior paint of the Elma Chamber office and replace the garage door. Jillanna Bickford informed council that she was working on quotes to for the projects and her estimate would be around \$30,000.00. Council had discussions regarding this topic.

**SPECIAL EVENTS PERMITS REQUESTS ELMA CHAMBER FOR HEAT ON THE STREET AND THE STREET DANCE**

Mayor Sorensen opened the discussion regarding the Elma Chamber's requests for special events permits for Heat on the Street and the Street Dance. Jillanna Bickford gave a detailed presentation regarding these topics. **Josh Collette made a motion to approve the permit for Heat on the Street seconded by John Heater. Josh Collette amended his motion to include the Street Dance. All council four council members voted in favor. Motion carried.**

#### **N 12<sup>TH</sup> ST. IMPROVEMENTS WATERLINE REPLACEMENT PAY ESTIMATE NO. 1**

Mayor Sorensen opened the discussion regarding the N 12<sup>th</sup> St. Improvements Waterline Replacement pay estimate #1. Jim Starks recommended to council to pay estimate #1 in the amount of \$213,042.71. **Josh Collette made a motion to approve pay estimate #1 in the amount of \$213,042.71 seconded by Bethany Whipple-Boling. All four council members voted in favor. Motion carried.**

#### **11<sup>TH</sup> ST. LIFT STATION CLOSE-OUT DOCUMENTS**

Mayor Sorensen opened the discussion regarding the 11<sup>th</sup> St. Lift Station close-out documents. Jim Starks recommended to council to pay est. #5. **Josh Collette made a motion to pay est. #5 in the amount of \$5195.00 as well as substantial completion of the project and authorize Mayor Sorensen to sign off on the change order seconded by John Heater. All four council members voted in favor. Motion carried.**

#### **AMENDMENT TO NEW POLICE BUILDING DESIGN AUTHORIZATION GIBBS & OLSON/HARBOR ARCHITECTS**

Mayor Sorensen opened the discussion regarding the amendment to the new police building design authorization Gibbs & Olson/Harbor Architects. Jim Starks gave a brief presentation regarding this topic. **Josh Collette made a motion for Mayor Sorensen to sign off on the agreement for amendment #1 in the amount of \$37,000.00 making the total agreement a total of \$62,000.00 seconded by Bethany Whipple-Boling. All four council members voted in favor. Motion carried.**

#### **RESOLUTION FOR IN-PERSON MEETINGS AND PUBLIC COMMENT**

Mayor Sorensen opened the discussion regarding a Resolution for in-person meetings and public comment. If adopted, it would be Resolution #704. **Josh Collette made a motion to adopt Resolution #704 seconded by Mike Cooper. All four council members voted in favor. Motion carried.**

#### **LAURIE BREMER-UPDATE ON ARTS COMMISSION**

Mayor Sorensen opened the floor to Laurie Bremer to update council on the Arts Commission. Council had discussions regarding this topic. **John Heater made a motion to authorize the Arts Commission up to \$200.00 to cover the costs for painting water meter covers seconded by Bethany Whipple-Boling. All four council members voted in favor. Motion carried.** Council had further discussions regarding this topic.

#### **LAURIE BREMER-UPDATE ON "OUR WALL"**

Mayor Sorensen opened the floor to Laurie Bremer to update council on the "Our Wall" project.

#### **LAURIE BREMER-INQUIRY RE-SUBMITTING 2023 BUDGET**

Mayor Sorensen opened the floor to Laurie Bremer who is inquiring about re-submitting the 2023 budget. Council had discussions regarding this topic.

### **SPECIAL PERMIT FOR A FUND RAISER FOR OAKLEY CARLSON**

Mayor Sorensen opened the discussion regarding a special permit for a fund raiser for Oakley Carlson. Jim Starks gave council details regarding the event. Council had discussions regarding this topic. **Josh Collette made a motion to authorize the special permit for the Oakley Carlson fund raiser allowing use of 3rd to 5<sup>th</sup> Streets with the understanding they cannot use the sidewalks for parking, and they must stay out of the turn pockets seconded by Bethany Boling-Whipple. All four council members voted in favor. Motion carried.**

### **COMMITTEE REPORTS**

Parks-Josh Collette informed council that Parks group met last Thursday, and the group updated Josh Collette on some ideas that they had for the parks.

Finance-Josh Collette requested from Wendy Collins to schedule a meeting for August.

Tourism-John Heater informed council that they are focusing on Heat on the Street.

Capital Facilities-Mike Cooper informed council they are scheduling a meeting in August. Mayor Sorensen informed council that he had a scheduled meeting with Pastor Mark from Set-Free Church to come in and take a look at the council chambers and give an estimate. The scheduled meeting did not take place and had to be re-scheduled.

### **WRITTEN STAFF REPORTS**

Jim Starks gave an update on the Theatre. Josh Collette inquired about city funded street work.

Chris Coker-Informed council things are going pretty well.

Chief Fulbright-Gave a report to council regarding the Fire Department's activities.

Dee Depoe-Updated council on the activities at the Library.

Jillanna Bickford-Updated council on the activities at the Elma Chamber of Commerce.

### **CITIZEN COMMENT**

Ron Woodman thanked council for passing the permit for the Oakley Carlson fund raiser.

### **MAYOR'S REPORT**

Mayor Sorensen informed council that he met with the Museum Steering Committee. Mayor Sorensen informed council that the Committee would like to have a museum at City Hall. They are working on report to present to council. Mayor Sorensen informed council that Grays Harbor Transit will be going fare free beginning October 1, 2022 through December 31, 2023. Mayor Sorensen also informed council that he is looking for a location for the Chair of Honor.

**EXECUTIVE SESSION PURSUANT TO RCW 24.30.110 (1)(i) TO DISCUSS  
POTENTIAL LITIGATION WITH LEGAL COUNSEL**

Chris Coker made a correction to RCW 24.30.110 (1)(i). The correct RCW is RCW 42.30.110 (1)(i). Mayor Sorensen, council, and Attorney Chris Coker went into Executive Session at 7:00 p.m. and will return at 7:15 p.m. with no action to be taken. Mayor Sorensen, council, and Attorney Chris Coker returned from executive session at 7:15 and resumed the council meeting.

**NEXT MEETING**

Work Session, July 25, 2022 at 6:00 p.m.

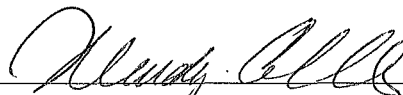
Council Meeting, August 15, 2022, 6:00 p.m. (Summer Schedule)

**ADJOURNMENT**

Josh Collette made a motion to adjourn seconded by Mike Cooper. All council members voted in favor. Motion carried.



Jim Sorensen – Mayor



Wendy Collins – City Clerk/Treasurer